



WordPress Website Maintenance Checklist

✓ Daily Checkups

- ✓ Check for broken links or 404 errors
- ✓ Review uptime with a monitoring tool (e.g, Uptime Robot)
- ✓ Respond to new comments or form entries
- ✓ Scan for brute force login attempts or unusual activity

👤 Weekly Treatments

- ✓ Update WordPress core, plugins, and themes
- ✓ Run a full website backup (files + database)
- ✓ Perform a malware/security scan (Wordfence, Sucun, etc.)
- ✓ Test all forms to ensure submissions are working

🔍 Doctor's Orders

Use this checklist monthly to keep your WordPress site running at peak performance. For hassle-free care, let **The WordPress Doctor** handle updates, backups, and security while you focus on your

✓ Monthly Diagnostics

- ✓ Run-speed tests using GTmetrix or PageSpeed Insights
- ✓ Check site responsiveness on mobile and major browsers
- ✓ Compress and optimize new images
- ✓ Review Google Analytics & Search Console reports
- ✓ Delete unused plugins and themes

👤 Quarterly Tune-Ups

- ✓ Audit website content for accuracy and freshness
- ✓ Test your backup files with a restore process
- ✓ Check accessibility and Core Web Vitals
- ✓ Review your legal pages (privacy, terms) for compliance